

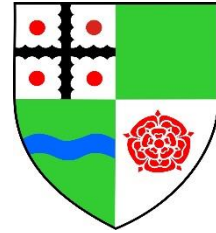
Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
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13th November 2023

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 20th November 2023 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', written over a horizontal line.

Mrs Tracy Morris
Clerk to the Council



Agenda

- 1. To receive and accept apologies**
- 2. Declaration of Interest**
- 3. Public Participation**
Hannah Dixon (Chorley Schools Sports Partnership) To Discuss Christmas Events and the Programme Provision.
- 4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 16th October 2023 (Attached)**
- 5. Clerk's and Admin Assistants Reports (To Follow)**
- 6. Reports**
 - 1. Play and Leisure Committee Meeting held on Wednesday 9th November 2023**
 - 1.1 To forward the Budget Proposals to Finance Committee for 2024/25
 - 1.2 To Approve the Play Area Repairs at a cost of £1974.00
 - 1.3 To Approve an "Academic" Clayton Cup (e.g. Painting, Photography, Spelling Bee) No budget Implications
 - 2. Communications Committee Meeting held on Wednesday 18th October 2023**
 - 2.1 To forward the Budget Proposals to Finance Committee for 2024/25
 - 2.2 Newsletter Distribution
 - 3. Management Committee Meeting held on Wednesday 15th November 2023**
 - 3.1 Chairman to Report back to Members
- 7. Events Update**
 1. Remembrance Service Report (Attended by Vice Chairman)
 2. Update on Christmas Tree Installation/Street and Flood Lights (Cllr M Clifford)
 3. Switch on Event Saturday 25th November from 5.30pm - Lord Nelson (AA)
 4. Update on OAP Christmas Meal at the Ley Inn 5/6th December 2023 (AA)
- 8. Resignation of Lengthsman Due to Relocation to Australia (30th November 2023)**
- 9. Chairmans Half Yearly Allowance (May – Oct) £250.00**



CLW PC AGENDA

To Approve the Chairmans Allowance as Agreed in the Budget

10. Accounts for Payment

All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

1. Payments October/November 2023

PAYMENTS LIST									
Voucher	Code	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
302	Play Areas Annual M	Virgin Money	B/T	Play Area General Repai	JTW Management Ltd	S	645.00	129.00	774.00
297	Sundries	Virgin Money	B/T	Sundries	Amazon	S	7.87	1.58	9.45
297	Sundries	Virgin Money	B/T	Sundries	Amazon	S	5.82	1.17	6.99
297	Sundries	Virgin Money	B/T	Sundries	Amazon	S	11.32	2.27	13.59
274	Play Areas Annual M	Virgin Money		Play Area Annual Repair	ESPLAY	S	689.50	137.90	827.40
290	Christmas Lunch OAF	Virgin Money		OAP Christmas Meal	The Ley Inn (Cuerden)	Z	900.00		900.00
294	Election Fees	Virgin Money	B/T	Election Fees	Chorley Council	Z	1,769.49		1,769.49
293	Newsletter	Virgin Money	B/T	Newsletter	Green Man Marketing	S	3,499.17	699.83	4,199.00
295	Clayton Cup	Virgin Money		Clayton Cup	John Harrison Sports U	Z	159.25		159.25
296	Christmas Tree	Virgin Money	B/T	Sundries	Screwfix	S	8.35	1.67	10.02
298	Sundries	Virgin Money	B/T	Sundries	Tesco	Z	11.60		11.60
291	Bowling Green Gener	Virgin Money		CLW Bowling Green Mair	Kevin Bond	Z	160.00		160.00
299	Bowling Green Gener	Virgin Money	B/T	CLW Bowling Green Mair	East Riding Turf Care	S	74.95	14.99	89.94
292	Utility Bills	Virgin Money		Utility Bill	Water Plus	Z	32.97		32.97
292	Utility Bills	Virgin Money		Utility Bill	Water Plus	S	6.45	1.29	7.74
305	Sundries	Virgin Money		Sundries	Timpson Ltd	Z	13.50		13.50
277	Lengthsmen	Natwest Bank	S/O	Salary	Lengthsmen JI	E	130.80		130.80
278	Employee 1	Virgin Money	S/O	Salary	Employee 01	E	2,354.24		2,354.24
283	Employee 2	Virgin Money	S/O	Salary	Employee 02	E	1,505.51		1,505.51
281	Lengthsmen	Virgin Money	S/O	Salary	Lengthsmen ME	E	348.80		348.80
279	Pension Costs	Natwest Bank	D/D	Pension	LCC Pension Employer/	E	899.66		899.66
300	Utility Bills	Virgin Money	B/T	Utility Bill	NPower	L	151.51	7.58	159.09
276	ICT	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	66.00	13.20	79.20
280	Phone	Natwest Bank	D/D	Phones/Broadband	O2	S	36.36	7.27	43.63
284	Phone	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
286	Phone	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
282	Office Rental	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	76.67	15.33	92.00
287	Lengthsmen	Virgin Money	S/O	Salary	Lengthsmen CD	X	87.20		87.20
285	Grass Cutting/Mainte	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	848.43	169.69	1,018.12
288	Bowling Green Lease	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
289	Sundries	Virgin Money		Office Cleaning	Diamond Domestic	S	64.00	12.80	76.80
304	Expenses	Virgin Money	B/T	Chairman's Expenses	Cllr P Gabbott	Z	250.00		250.00
303	NALC/SLCC	Virgin Money	B/T	Annual Membership	SLCC	Z	238.00		238.00
301	HMRC Payments	Virgin Money	B/T	HMRC NI/Tax	HMRC	Z	1,894.21		1,894.21
Total							17,052.72	1,226.99	18,279.71

2. Receipts October 2023

RECEIPTS LIST									
Voucher	Code	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
74	Bank Interest	Natwest Bank	B/T	Bank Interest	Natwest Bank	X	15.59		15.59
Total							15.59		15.59

11. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>



CLW PC AGENDA

1.Proposal: Conversion of part of integral garage Location: 11 Thetford Drive Clayton-Le-Woods Leyland PR25 5PG Reference: 23/00854/FULHH

2..Application: LCC/2022/0044 Proposal: Application for Outline Planning Permission (with all matters reserved save for access from the public highway to Development Zones A, B and D (M65 Terminus Roundabout, A49 Wigan Road and Stanifield Lane) and strategic green infrastructure/landscaping) for a mixed-use development including the provision of Employment use (Use Classes B2/B8/E(g)); retail (use Class E(a)); food, drink and drive-through restaurant use (Use Class E(b)/Sui Generis Drive-Through); hotel use (Use Class C1); health, fitness and leisure use (Use Classes E(d)/F(e)/F2(b)); creche/nursery (Class E(f)); car showrooms (Use Class Sui Generis Car Showroom); Residential use (C3) the provision of associated car parking, access, public open space, landscaping and drainage. Location: Cuerden Strategic Site, East of Stanifield Lane, North of Clayton Farm, West of Wigan Road, Lostock Hall GR: 355475 424665

3.Application no: 23/00902/DIS Case Officer: Chris Smith - 01257 515223 Ward: Clayton West And Cuerden Proposal: Application to partially discharge condition no. 10 (ground contamination) attached to planning permission 14/00951/OUTMAJ (Erection of 220 dwellings with associated open space and landscaping, with all matters reserved except for access) Location: Land North Of Lancaster Lane And Bounded By Wigan Road And Shady Lane, Lancaster Lane, Clayton-Le-Woods

4.Application no: 23/00939/FULHH Proposal: Single storey side / rear extension attached to existing detached garage and conversion of attached garage to habitable accommodation (part retrospective) Location: 21 Thetford Drive Clayton-le-Woods, Leyland PR25 5PG.

5.Application no: 23/00932/TPO Proposal: Application for works to a protective tree – Chorley BC TPO 6 (Clayton-le-Woods) 2002: T1 Oak – crown raise to 5 metres above the road. Location: Gold Standard Foot Care 50 Lancaster Lane PR25 5RP.

12. Correspondence

13. Exclusion of Press and Public

Due to Staffing – Pay Award

14. National Joint Council Annual Pay Award 2023/24

See Addendum



CLW PC AGENDA

15. Date for Next Meetings

1. Proposal for Dates for 2024 to Remain 3rd Monday of Each Month and to hold a December Meeting on 2nd Monday of the month. (See Clerks Report for the dates)
2. Please note that there is no meeting scheduled to be held during December 2023.
3. The next full parish council meeting is proposed to be held on Monday 15th January 2024 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.
4. Environment Committee Meeting Tuesday 12th December 2023 at 7.00pm at the Parish Building
5. Summer Fair Working Group Meeting Tuesday 9th January 2024 at 3.00pm at the Lord Nelson (All Welcome)
6. Schedule Finance Committee Meeting for Budget Preparation